

# Verification Regulations

## Certified Tester

### Revision History, Examination, Approval

| Version | Date       | Description, Comments                                      | Name or Role |
|---------|------------|--|--------------|
| 1.1     | 01.07.2011 | Creation of examination regulations from complete version. | Omar Zalila  |

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## References

| Foundation Level  | Version |
|---|---------|
| <i>Training syllabus for Foundation Level - English</i> | 2011    |
| <i>Training syllabus for Foundation Level - German</i>  | 2010    |
| <i>Training syllabus for Foundation Level - French</i>  | 2010    |
| Advanced Level  | Version |
| <i>Training syllabus for Advanced Level - English</i>   | 2007    |
| <i>Training syllabus for Advanced Level - German</i>    | 2007    |
| Glossary  | Version |
| <i>ISTQB® Glossary – German + English</i>               | 2.1     |
| <i>Glossary - French</i>                                | 2.0     |

## List of Diagrams

| Abbildungen | Titel        |
|-------------|--------------|
| 1.0         | Organigramme |

## Glossary

| Term / Abbreviation | Definition / Explanation   |
|---------------------|--|
| Training provider   | Accredited educational institutions, which offer Certified Tester courses. |
| Accreditation       | Authority for the provision of Certified Tester courses.                   |
| Test centre         | Accredited institutions that offer online tests.                           |
| DACH                | German, Austrian, Swiss - National Testing Boards                          |
| STB                 | Swiss Testing Board  |
| ISTQB®              | International Software Testing Qualification Board                         |
| SAQ                 | Swiss Association for Quality  |
| SAQ LCB             | Swiss Association for Quality, Licensed Certification Body                 |
|                     |  |
|                     |  |

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## 1. Examination

### 1.1 Certified Tester Foundation Level

#### 1.1.1 Conditions for Admission to the Examination

The attendance of a training course is recommended but not an prerequisite for admission to the examination.

The basis for the examination is the content of the ISTQB® Training syllabus for the Certified Tester Foundation Level.

#### 1.1.2 Form and Content of the Examination

- a) In order for a certificate to be awarded an examination must be passed.
- b) The examination consists of 40 multiple choice questions, the duration is 60 minutes.
- c) No supportive materials or other aids are permitted.
- d) The examination is considered to be passed when at least 65% of the total possible score has been achieved.
- e) The certificate is valid indefinitely.

#### 1.1.3 Examination Fees Including Issue of Certificate

Fees are according to price lists published by the training provider.

#### 1.1.4 Certificate

After attainment of a successful examination result the candidate will be issued with an ISTQB®/SAQ Certified Tester Foundation Level certificate. The certificate will be issued solely in the language of the examination. The certificate will be sent to the candidate's home address within 10 working days after successfully passing the examination.

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## 1.2 Certified Tester Advanced Level

### 1.2.1 Conditions for Admission to the Examination

The attendance of a training course is recommended but not a prerequisite for admission to the examination. The basis for the examination is the content of the ISTQB® Training syllabus for the Certified Tester Advanced Level.

- a) a valid ISTQB® Certified Tester Foundation Level certificate
- b) at least 3 years professional experience in system testing, system development, quality assurance, software engineering or similar field with tertiary education (Bachelor) or advanced IT education (official documentation of such education must be submitted to SAQ in order that the certificate be issued)

or

- c) at least 5 years professional experience in system testing, system development, quality assurance, software engineering or similar field. In this case neither tertiary education (Bachelor) or advanced IT education is required.

**Copies of the following must be provided to either the training provider or the SAQ prior to the examination**

- a) Foundation Level certificate
- b) Further education and/or training certificates
- c) Evidence of relevant professional experience and / or Curriculum Vitae.

### 1.2.2 Form and Content of the Examination

The overall Advanced Level consists of three course modules. As a rule, an examination will take place after each individual module.

- a) In order for a certificate to be awarded the Conditions for Admission to the Examination must be met and the written examination must be passed.
- b) The examinations are in written form (multiple choice questions) and follow each module. The total duration is 180 minutes (60 minutes after each module).
- c) No supportive materials or other aids are permitted.
- d) An examination is considered to be passed when at least 65% of the total possible score has been achieved.
- e) The certificates are valid indefinitely.

### 1.2.3 Examination Fees Including Issue of Certificates

Fees are according to price lists published by the training provider.

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## 1.2.4 Certificate

After attainment of successful examination results for the individual course modules the candidate will be issued with an ISTQB®/SAQ Certified Tester Advanced Level Manager / Test Analyst / Technical Test Analyst certificate. Only after successful attainment of all 3 module certificates will the overall certificate be awarded. The certificates will be issued solely in the language of the examination.

## 1.3 Online Examination

Requirement for admission to the examination are the requirements of the respective levels of education. According to those are also scope and content of the tests. All registrations will take place at the accredited test centers. The tests can be completed in time for the specified level in the selected test centers. An official identity card with photo is required.

## 2. Right of Access / Objection / Appeal

### 2.1 Right of Access

The candidate has the possibility to inspect his completed examination within 30 days from receipt of the results. Application for an appointment for the inspection may be made at the SAQ Certification Body, Stauffacherstrasse 65/42, 3014 Bern. A fee will be charged to cover administrative costs of the inspection.

### 2.2 Objection

The candidate has the possibility to submit an objection regarding the examination results within 30 days of having received them. The objection is to be submitted in writing and addressed to the Swiss Testing Board c/o SAQ Certification Body, Stauffacherstrasse 65/42, 3014 Bern. A fee will be charged to cover administrative costs. Any fees will be reimbursed should the findings of the STB prove supportive of the objection.

### 2.3 Appeal

The candidate may appeal any resulting decision if it is still found to be unsatisfactory. The appeal is to be submitted in writing and addressed to the SAQ Certification Body, Stauffacherstrasse 65/42, 3014 Bern.

### 2.4 Fees for Right of Access, Objection and Appeal

See separate price list.

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### 3. Complaints

Complaints against the Organisation (STB) and/or regarding implementation (SAQ LCB) are to be submitted in writing within 30 days of the examination and addressed to the SAQ section Computer Science, Stauffacherstrasse 65/42, 3014 Bern. A fee will be charged to cover administrative costs. Any fees will be reimbursed should the findings of the STB prove supportive of the complaint. The complaints authority is the governing body of the SAQ section Computer Science. The decision of the complaints authority is final.

#### 3.1 Fees for Complaints

See separate price list.

### 4. Copies of Certificates

A copy of a certificate may be requested from SAQ at a fee. See separate price list.

### 5. Confidentiality


The SAQ guarantees the confidentiality of the examination questions and the results of the examinations.

### 6. Signatures



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Rainer Grau  
Chairman section informatics



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Thomas Müller  
Chairman STB



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Stefan Aegerter  
Head of personnel certification

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